

Live Wires / Family Time Together Team member

Chartham: St
Mary

Role Description and Person Specification

The Church of England is committed to promoting a safe environment and culture for children, young people and vulnerable adults. Anyone appointed to this role will be expected to work within the relevant safeguarding policies and procedures, and to attend all required safeguarding training.

Role Description

Main purpose of the role To help with activities for children and young people as agreed by the Team leader

What the role involves You will be expected to:

- Encourage children to learn about Jesus and to grow in faith
 - Assist with the leading of group sessions or activities
 - Get to know the children by name and help them to feel safe and secure
 - Pray for the children in your care
 - Be aware of and comply with all relevant safeguarding requirements
 - Know how to respond to and report any safeguarding concerns or allegations
 - Arrive early to pray and to prepare
 - Attend meetings for your support, guidance or supervision
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When and where you will be doing it Live Wires: Chartham Village Hall or St Mary's Church (or churchyard) on Sundays 9.30 to 11.30am, according to the team rota.
Family Time Together: St Mary's Church from 2.30 - 5pm on the 2nd Sunday of the month.

Disclosure and Barring Service check An enhanced check is required for child workforce.

To whom you will be responsible Live Wires / Family Time Together Team Leader

Safeguarding training requirements The following safeguarding pathways will need to be completed:

- Basic Awareness
- Foundation

Support you will be given Live Wires Team meetings every term
A joint meeting with Family Time Together and the vicar twice a year
An Annual 1-1 Review Meeting with Team Leader
Safeguarding support from the Parish Safeguarding Officer
Training available from the Diocese of Canterbury Children, Young People and Education Team

Person Specification

Knowledge, skills, experience, personal attributes, qualifications or other requirements This role requires someone who:

- Relates well to primary school age children
- Treats everyone with respect and dignity
- Wants to see children grow in faith
- Works well as part of a team

Additional Information

The following information is relevant to **everyone** who has a role in the church.

Promoting a Safer Church Everyone must read and have access to the Church of England's safeguarding policy statement entitled [Promoting a Safer Church](#).

Training Everyone must undertake training that is relevant to the role. Most safeguarding training can be completed online via the Church of England's [Safeguarding Training Portal](#). However, face-to-face training will be provided to anyone who can't access the online portal.
Safeguarding training needs to be refreshed every three years.

Policies and Procedures Everyone must read and comply with any relevant policies and procedures that have been approved by the PCC.

Document Approval